

Privacy Notice

Housing Options – Breathing Spaces



This Privacy Notice is designed to help you understand how and why Housing Options Breathing Spaces at Ryedale District Council processes your personal data. This notice should be read in conjunction with the Council's [Corporate Privacy Notice](#).

Who are you?

Ryedale District Council is a 'Data Controller' as defined by Article 4(7) of the General Data Protection Regulation (GDPR).

Housing Options Breathing Spaces provides Housing Solutions for Ryedale Residents.

The Council has appointed **Veritau Ltd** to be their Data Protection Officer. Their contact details are:

Data Protection Officer
Veritau Ltd
County Hall
Racecourse Lane
Northallerton
DL7 8AL
DPA@ryedale.gov.uk // 01609 53 2526

What Personal Data of mine do you collect?

We will need to collect and use your personal data and sometimes your special category personal data. This will include name, address, contact details, date of birth, gender, age, retired/working, marital status, ill health, and information regarding disability.

We will need to process data relating to your financial position. We will collect and use data regarding your mortgage and secured debt information including mortgage balance, interest rate, term and type of mortgage, monthly payments, arrears on the account, current status of your accounts, legal action current or pending, and the value of your property.

We will also process information including your household income and benefit information, savings, stocks and shares, bank account information, household expenditure, secured and unsecured debt details e.g. council tax, catalogues.

Your National Insurance Number (NI) will be used to allow a credit search to be undertaken.

What is the purpose of collecting my Personal Data?

We are processing the above information in order to fully understand your financial problems and the extent of any debts. This allows the preparation of the household budget and identification of options across all debts to resolve your financial difficulties, improve finances and stabilise your household situation.

Who do you share this data with?

Within the Council your information may be shared with other sections of Ryedale District Council in order to cross reference contact details and confirm identification.

Information will be shared with Wakefield Council who are administering the scheme on behalf on Ryedale District council.

How long do you keep this data for?

Your information will be retained for 12 years. This retention period starts 1 month after full loan repayment.

What is your legal basis for processing this data?

Under GDPR Article 6, the Council processes personal data as necessary for the performance of a contract to which the client is party and the performance a task carried out in the public interest or in the exercise of official authority vested in the controller.

Under GDPR Article 9, the processing of personal data is necessary for the purposes of carrying out the obligations and exercising specific rights of the controller or of the data subject in the field of employment and social security and social protection law.

The project has a direct responsibility to prevent homelessness in support of the Homeless Reduction Act 2018 and also fulfilling the Council's duties under the Localism Act 2011 in relation to Social Protection.

For more information about how the Council uses your data, including your privacy rights and the complaints process, please see our [Corporate Privacy Notice](#).