



COUNCIL TAX APPLICATION FOR DISCOUNT EMPLOYED CAREWORKERS (PROVIDING RESIDENTIAL CARE AND SUPPORT)

Date of issue:-

Account no:-

LOCAL GOVERNMENT FINANCE ACT 1992, SCHEDULE 1 PARAGRAPH 9 & THE COUNCIL TAX (ADDITIONAL PROVISION OF DISCOUNT DISREGARDS)
ORDER 1992 (S.I. 552)

(Please read enclosed Guidance Notes before completing this form)

<p>NAME OF APPLICANT:-</p> <p>EMPLOYER'S ADDRESS:-</p> <p>TEL NO:-</p> <p>(Please note you are not legally required to supply this)</p>	<p>PROPERTY ADDRESS:-</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>NUMBER OF ADULTS RESIDENT: - <input style="width: 40px; height: 20px;" type="text"/></p>
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Name(s) of Careworker(s)	Gross Income per week (from employment as Careworker)	Hours worked per week

DECLARATION

I declare that the above information is true and accurate to the best of my knowledge and belief.

SIGNATURE:- DATE:-

TO BE COMPLETED BY THE EMPLOYER

I certify that the above named person(s) is/are employed as a resident Careworker providing care and/or support and that the conditions set out in Schedule Part 1 of the above named regulations (S.I. 552 of 1992) are met.

REGISTERED CHARITY NUMBER (if applicable):-

EMPLOYER'S SIGNATURE:-

STATUS OF SIGNATORY:-

EMPLOYER'S STAMP

DATE:-

GUIDANCE NOTES FOR EMPLOYED CAREWORKERS

(PLEASE READ CAREFULLY BEFORE COMPLETING APPLICATION FORM)

The full Council Tax bill assumes that there are 2 or more adults residing in a dwelling. For Council Tax purposes certain types of person may be “disregarded” (ignored) for calculation of the amount due.

Where, after having “disregarded” one or more adults to the discount provisions, less than 2 residents remain in the dwelling, a discount will apply as follows:-

<u>EXAMPLE - Number of adults resident in the dwelling = FOUR</u>	% Council Tax due
(1) ONE person is disregarded as a qualifying person for discount purposes	100%
(2) TWO persons are disregarded as qualifying persons for discount purposes	100%
(3) THREE persons are disregarded as qualifying persons for discount purposes	75%
(4) ALL persons are disregarded as qualifying persons for discount purposes	50%

Below are some question and answers about this category of discount which you may find of some help

Q. DOES AN EMPLOYED CAREWORKER HAVE TO LIVE-IN TO BE DISREGARDED?

A. Yes. Although this could be in-premises provided specifically by the employer for the better performance of the Careworkers duties.

Q. DOES THE EMPLOYER HAVE TO BE A CHARITY?

A. Yes or another relevant body which can be a local authority or a person introduced to the careworker by a charitable body.

Q. DO I HAVE TO DECLARE MY EARNINGS?

A. Only the amount you are paid as a carer. Other earnings are not counted.

Q. WHY ARE THE NUMBER OF HOURS WORKED IMPORTANT?

A. The regulations restrict the granting of discount to those careworkers who are employed for more than 24 hours per week.

Q. IF I AM NOT EMPLOYED AS A CAREWORKER BUT TAKING CARE OF A RELATIVE CAN I QUALIFY?

A. There is a different application form for caring for disabled relatives. Please contact LOCAL TAXATION and request a “Caring for Disabled” discount application form.

Q. HOW LONG DOES THE DISCOUNT APPLY?

A. Discount continues whilst there are less than 2 adults in the property who are not disregarded. (See example above).

Q. HOW DO I APPLY FOR THIS DISCOUNT?

A. Simply complete the enclosed form and return it to the Revenues Office as quickly as possible.

DATA PROTECTION

Information you provide on this form may be processed and held as computer data and is subject to the Data Protection Act 1984.

These details may be used within the Revenues Office (for Council Tax or Benefits purposes).

You are under no obligation to provide information but if you decline to do so it will be assumed that no discount applies.

No information will be divulged to outside sources such as mail order firms for example.

CHANGES IN CIRCUMSTANCES

Should any circumstances change that may effect entitlement to discount you must inform the Revenues Services immediately.

FURTHER INFORMATION

If you have any queries regarding this form or any other Council Tax matters please contact the Revenues Services on
Tel Number:- 01653 600666 ask for Revenues Services, Fax Number:- 01653 699889 or E-mail: ctax@ryedale.gov.uk