

# LICENSING ACT 2003

## Staff Training Schedule

Name of Member of Staff .....

<b>PREVENTION OF CRIME &amp; DISORDER</b>	<b>Date</b>	<b>Signature of authorised persons</b>	<b>Comments/Details</b>
Underage drinking (Proof of Age)			
Drunkenness on the Premises			
Public drunkenness			
Drug use & drug dealing			
Violent assaults			
Disorderly conduct & anti-social behaviour			
<b>PUBLIC SAFETY</b>			
The occupancy capacity of the Premises			
The hours of Operation			
Disposal of Waste – particularly bottles			
Means of escape – keep exits clear			

<b>PREVENTION OF PUBLIC NUISANCE</b>			
Hours of operation			
Last admission time			
Steps taken to prevent disturbance by customers arriving or leaving the Premises			
Use of external lighting			
Prevention of noise migrating from the Premises (doors & windows)			
<b>PROTECTION OF CHILDREN FROM HARM</b>			
Access to alcohol – Use of Proof of Age			
Exposure to gambling			
Exposure to activities of an adult nature			