

What information should I provide?

Until evidence of a non-dependant's income is provided, the highest deduction may be taken from your benefit (please check with your local Council's Benefits Service about requirements).

The following are some examples of what type of evidence may be provided as proof of income:

- Original wage/salary slips
- A certificate of earnings, available from your local Council's Benefits Service
- Entitlement letters from Jobcentre Plus or the Pension Service
- Self employed accounts if your non-dependant is self-employed

Once your local Council's Benefits Service has received evidence of your non-dependant's income, the deduction will be calculated from their gross income and your benefit will be amended accordingly.

You will be notified in writing of any change to your benefit entitlement.

Other leaflets available:

- ▶ 1 How to claim
- ▶ 2 Non-dependant deductions
- ▶ 3 Overpayments
- ▶ 4 Extended payments
- ▶ 5 Understanding our Decision and Making an Appeal
- ▶ 6 Benefit on two homes
- ▶ 7 Benefit when you are away from home
- ▶ 8 Will you qualify?
- ▶ 9 Persons from abroad
- ▶ 10 When will your benefit start?
- ▶ 11 Students
- ▶ 12 Discretionary Housing Payments
- ▶ 13 Changes in circumstances
- ▶ 14 Backdated benefit
- ▶ 15 Second Adult Rebate
- ▶ 16 Benefit Fraud
- ▶ 17 Self-employed
- ▶ 18 Benefit for people who work

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2

Housing & Council Tax Benefit



Non-dependant deductions

Leaflet also available in large print

Introduction

This guide is one of a number produced with the aim of helping customers understand Housing and Council Tax Benefit.

It is intended as a general guide. People have different circumstances so for more detailed individual advice please contact your local Council's Benefits Service.

What is a non-dependant?

A non-dependant is an adult who normally resides in your home and uses it as their main residence on a non-commercial basis.

Examples of non-dependants could be:

- Grown up children who live with you
- Other adult relatives who live with you
- Other adults who live with you

How will my benefit be affected?

A 'non-dependant deduction' is made from your eligible Housing and Council Tax Benefit for each non-dependant living in your home as they are expected to contribute towards your household costs.

There are instances when a deduction is not made, and these examples are illustrated later in this leaflet.

How is the deduction calculated?

Deductions are made in relation to the non-dependant's gross income. They are weekly fixed amounts set by the Government and are not related to the amount they may pay you towards their keep.

Generally, the more income they have, the greater the deduction from your benefit entitlement. There are different amounts of deductions for Housing Benefit and Council Tax Benefit.



Do I need to do anything?

A non-dependant moving into or out of your home may affect your benefit. You must advise us as soon as this happens.

We will also need to know if a non-dependant's income changes, for example, if they start work or change jobs.

Any increase or decrease in income will need to be notified as it may affect the deduction being made from your benefit.

When is a non-dependant deduction NOT made?

The following are the main reasons why a deduction is not made. Your local Council's Benefits Service will be able to provide further examples.

- Non-dependants in receipt of Income Support, income based Jobseeker's Allowance or the assessment phase of income related Employment and Support Allowance (however if they are aged 25 or over there is a deduction in Housing Benefit)
- Non-dependants in receipt of Pension Credit
- Non-dependants under the age of 18
- If you or your partner receives Attendance Allowance
- If you or your partner receives the care component at any rate of Disability Living Allowance
- If you or your partner are registered blind
- Non-dependants who are in prison
- Non-dependants who are full-time students (however there is an exception if they take up remunerative work during the summer vacation)
- For claimants aged 65 or over, there is a delay in applying the deductions.