



# Direct Debit Mandate



Originators Identification Number

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Please complete all parts and send to:

Ryedale District Council, Revenues Services, PO Box 70, Ryedale House, Old Malton Road Malton, YO17 7ZN

**Name & Address**

**Council Tax account no:**.....

**Date issued:**.....

**Name(s) of account holder(s)**

1.

2.

**Bank / Building Society account number**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Branch sort code**

(from your top right hand corner of your cheque)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**Signature 1**

**Date:**

**Signature 2**

**Date:**

**This information is required by RYEDALE DISTRICT COUNCIL**

**PAYMENT FREQUENCY** - (Please tick box required)

**Monthly** as per Statutory Instalment Scheme

**Yearly** - on 1st April

**Twice yearly** - on – 1st April and 1st September

**Banks and Building Societies may not accept Direct Debit Instructions for some types of account**

## The Direct Debit Guarantee

This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.

If the amounts to be paid or the payment dates change, you will be told of this in advance by at least 10 working days as agreed.

If an error is made by us or your Bank/Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.

You can cancel a Direct Debit at any time, by writing to your Bank or Building Society. Please also send a copy of your letter to us

