



# Application for a Council Tax Discount

Local Government Finance Act 1992

Name & address

If you have any questions, please phone the number above and ask for the Revenues Services.

Account reference: .....

Date:.....

Re property:

Dear Sir or Madam

Thank you for applying for the Council Tax discount.

We will base a full Council Tax bill on a property that two or more qualifying adults live in. If there is only one qualifying adult living in the property, we will give a discount.

**Total number of adults currently living in the property:**

Please indicate occupancy status:

Name:

Owner:  Tenant:  Other:

Name:

Owner:  Tenant:  Other:

Name:

Owner:  Tenant:  Other:

The types of people below are **not** qualifying adults. This means that we do not count them when we work out how many adults live in your property.

Code	Please say how many.	Code	Please say how many
A People in detention (prison)	<input type="checkbox"/>	J Hospital patients	<input type="checkbox"/>
B People who are severely mentally impaired	<input type="checkbox"/>	K Patients in care homes	<input type="checkbox"/>
C People (aged 18 or 19) who Child Benefit is still paid for	<input type="checkbox"/>	L Carers	<input type="checkbox"/>
D Apprentices	<input type="checkbox"/>	M People who live in hostels	<input type="checkbox"/>
E Foreign-language assistants	<input type="checkbox"/>	N International embassy staff	<input type="checkbox"/>
F Full-time students* (certificate req)	<input type="checkbox"/>	O Religious communities	<input type="checkbox"/>
G Student nurses	<input type="checkbox"/>	P People (aged 18 or 19) who are due to leave school	<input type="checkbox"/>
H Project 2000 nurses	<input type="checkbox"/>	Q Visiting armed forces (not UK)	<input type="checkbox"/>
I Youth Training trainees	<input type="checkbox"/>		

**Total number of adults who we don't count:**

I confirm that the information I have given is true and accurate.

Name: .....Date: / /

Signature: .....

Phone number:..... (You do not need to give this if you prefer not to.)

\* Full-time students are required to enclose a copy of a valid Council Tax Student Exemption Certificate, which can be obtained from their prescribed educational establishment.