

NOTES FOR GUIDANCE - BUILDING NOTICE REPLACEMENT WINDOWS

- 1 The applicant is the person on whose behalf the work is being carried out.
- 2 Two copies of this notice should be completed and submitted.
- 3 Persons carrying out building work must give written notice of the commencement of the work at least two days beforehand.
- 4 A fee is usually payable to contribute towards the cost of site inspections, being a single payment which covers all necessary site visits until satisfactory completion of the work in accordance with the Building Regulations. Cheques should be made payable to North Yorkshire Building Control.
- 5 The Building Notice fee is calculated in accordance with current fees regulations and is payable at the time of submission.
- 6 Persons proposing to carry out the installation of replacement windows are reminded that permission may be required under the Town and Country Planning Acts. You are advised to consult with the area planning officer if you are in any doubt.
- 7 For applications within the North York Moors National Park please contact the National Park Officer, The Old Vicarage, Bondgate, Helmsley. Telephone: 01439 770657.
- 8 This Building Notice shall cease to have effect from three years after it is given to the local authority unless the work has been commenced before the expiry of that period.
- 9 Further information and advice concerning the Building Regulations can be obtained from North Yorkshire Building Control.

Telephone: 01347 822703

E-mail: enquiries@nybcp.org

www.hambleton.gov.uk
www.selby.gov.uk
www.ryedale.gov.uk
www.scarborough.gov.uk
www.richmondshire.gov.uk

Please see enclosed Guidance Note on Charges



NORTH YORKSHIRE BUILDING CONTROL
 (incorporating Hambleton, Richmondshire, Ryedale, Scarborough and Selby Councils)

Suite 2, Coxwold House, Easingwold Business Park,
 Easingwold, YORK. YO61 3FB
 Telephone: 01347 822703
 Fax No: 01347 824279
 E-mail: enquiries@nybcp.org
 www.hambleton.gov.uk - www.selby.gov.uk
 www.ryedale.gov.uk - www.scarborough.gov.uk
 www.richmondshire.gov.uk

BUILDING NOTICE
Replacement Windows
 The Building Act 1984
 The Building Regulations 2000

Plan Number

*This form is to be filled in by the person who has carried out building work or their agent.
 Please type or use block capitals.
 If the form is unfamiliar please read the notes attached or consult the office indicated above.*

**FOR OFFICE
 USE ONLY**

Applicant's details

Name

Address

Postcode Tel Email.....

WORK
 TYPE

PURPOSE
 GROUP

AREA
 TEAM

Window installer (if applicable)

Name

Address

Postcode Tel Email.....

FEE
 DUE

FEE
 PAID

Location of building to which work relates

Name

Address

Postcode Tel Email.....

REC
 NO

OVER/UNDER
 PAID

DATE
 REC

Description of proposed work

Number of replacement windows

Number of replacement doors

Date of Commencement (if known):

Fees (see Guidance Note overleaf)	Estimate of full cost of work exc VAT
Building Notice Fee £.....plus VAT £..... Total £.....	£.....

Statement

This notice is given in relation to the building work as described, is submitted in accordance with Regulation 11(1)(a)

NameSignatureDate