

NOTES FOR GUIDANCE - BUILDING NOTICE

- 1 The applicant is the person on whose behalf the work is being carried out.
- 2 Two copies of this notice should be completed and submitted.
- 3 Persons carrying out building work must give written notice of the commencement of the work at least two days beforehand.
- 4 A fee is usually payable to contribute towards the cost of inspections and testing, being a single payment which covers all necessary site visits until satisfactory completion of the work in accordance with the Building Regulations.
- 5 The Building Notice fee is calculated in accordance with current fees regulations and is payable at the time of submission. Cheques should be made payable to North Yorkshire Building Control.
- 6 The local authority will issue a completion certificate following a satisfactory completion inspection. This is subject to the local authority being notified of all necessary inspections.
- 7 This Building Notice shall cease to have effect from three years after it is given to the local authority unless the work has been commenced before the expiry of that period.
- 8 Further information and advice concerning Building Regulations can be obtained from North Yorkshire Building Control.

Telephone: 01347 822703

Email: enquiries@nybcp.org

www.hambleton.gov.uk

www.ryedale.gov.uk

www.selby.gov.uk

www.scarborough.gov.uk

www.richmondshire.gov.uk



NORTH YORKSHIRE BUILDING CONTROL
 (incorporating Hambleton, Richmondshire, Ryedale, Scarborough and Selby Councils)

Suite 2, Coxwold House, Easingwold Business Park,
 Easingwold, YORK. YO61 3FB
 Telephone: 01347 822703
 Fax No: 01347 824279
 E-mail: enquiries@nybcp.org
 www.hambleton.gov.uk - www.selby.gov.uk
 www.ryedale.gov.uk - www.scarborough.gov.uk
 www.richmondshire.gov.uk

BUILDING NOTICE

Electrical Installation

The Building Act 1984
 The Building Regulations 2000

Plan Number

*This form is to be filled in by the person who has carried out building work or their agent.
 Please type or use block capitals.
 If the form is unfamiliar please read the notes attached or consult the office indicated above.*

**FOR OFFICE
 USE ONLY**

Applicant's details

Name

Address

..... Postcode..... Tel..... Email.....

WORK
TYPE

PURPOSE
GROUP

AREA
TEAM

Electrical installer (if applicable)

Name

Address

..... Postcode..... Tel..... Email.....

ELECTRICIAN

FEE
DUE

FEE
PAID

Location of building to which work relates

Name

Address

..... Postcode..... Tel..... Email.....

REC
NO

OVER/UNDER
PAID

DATE
REC

Description of proposed work

.....

Date of Commencement (if known):

Please state whether the person undertaking electrical work is a registered electrician or not. YES / NO

Fees (see Guidance Note)

Building Notice Fee £.....plus VAT £..... Total £.....

Statement

This notice is given in relation to the building work as described, is submitted in accordance with Regulation 11(1)(a)

Name.....Signature.....Date.....