



NORTH YORKSHIRE BUILDING CONTROL

(incorporating Hambleton, Richmondshire, Ryedale, Scarborough and Selby Councils)

Suite 2, Coxwold House, Easingwold Business Park,
 Easingwold, YORK. YO61 3FB
 Telephone: 01347 822703
 Fax No: 01347 824279
 E-mail: enquiries@nybcp.org
 www.hambleton.gov.uk - www.selby.gov.uk
 www.ryedale.gov.uk - www.scarborough.gov.uk
 www.richmondshire.gov.uk

REGULARISATION APPLICATION

The Building Act 1984
 The Building Regulations 2000

Plan Number

*This form is to be filled in by the person carrying out building work or their agent.
 Please type or use block capitals.
 If the form is unfamiliar please read the notes attached or consult the office indicated above.*

FOR OFFICE USE ONLY

Applicant's details

Name
 Address
 Postcode Tel..... Email.....

WORK TYPE

PURPOSE GROUP

Builders Details

Name
 Address
 Postcode Tel..... Email.....

AREA TEAM

H/ways

Date work carried out.....

Agent's details (if applicable)

Name
 Address
 Postcode Tel..... Email.....

ACCESS

MINING

Location of building to which work relates

Name
 Address
 Postcode Tel..... Fax.....

WATER

FEE DUE

Description of work

.....

FEE PAID

Use of building

- 1 If new building or extension please state use:
- 2 If existing building state previous use:
- 3 Will the premises be used as flats or any other non-domestic use (see note 8) **YES / NO**

REC NO

OVER/UNDER PAID

Fees (see Guidance Note for information)

Plan Fee £ plus 20% £ Total £ Estimate of full cost of work exc VAT £

DATE REC

Information required

* Delete as necessary

Have you applied for planning permission? **YES / NO** If yes state App No

State the floor area internally of ALL new floorsm²

State number of Storeys.....

* Drainage Foul / Mains / Septic Tank / Other (specify)

* Drainage Surface Water / Mains / Soakaway / Other (specify).....

Statement

This notice is given in relation to the building work as described, is submitted in accordance with Regulation 21 and is accompanied by the appropriate fee.

Name Signature Date

THE BUILDING REGULATIONS

NOTES FOR GUIDANCE - REGULARISATION APPLICATION

- | | | | |
|-------|---|-----|--|
| 1 | The applicant is the person on whose behalf the work was carried out. | 4.3 | the name of the body, if any which has issued any current registered operative identity card to the installer of the system. |
| 2 | One copy of this notice should be completed and submitted with plans and particulars indicating the works carried out. Where Part B (Fire Safety) imposes a requirement in relation to building work a further two copies of plans should be submitted. | 5 | A regularisation application must be accompanied by the appropriate fee, which is charged at a rate of the normal fee payable had the works not already been carried out plus 20% (VAT is not payable). The appropriate fee is dependent upon the type of work carried out. A guidance note on fees is enclosed. Cheques should be made payable to North Yorkshire Building Control. |
| 3 | Where the work included the erection of a <u>new building</u> or <u>extension</u> this notice shall be accompanied by the following: | 6 | In accordance with Building Regulation 21 the Authority may require an applicant to take such reasonable steps, including laying open the unauthorised work for inspection, making tests and taking samples as the authority think appropriate to ascertain what work, if any, is required to secure compliance with the relevant regulations. |
| 3.1 | a block plan to a scale of not less than 1:1250 showing - | | |
| 3.1.1 | the size and the position of the building, or the building as extended, and its relationship to adjoining boundaries. | 7 | If your proposal involves the installation of a septic tank, consent for the discharge will be required from the Environmental Agency, Coverdale House, Aviator Court, Clifton Moor, York YO3 4UZ. Telephone: 0870 8506506 |
| 3.1.2 | the boundaries of the curtilage of the building, or the building as extended, and the size, position and use of every other building within the curtilage; | 8 | The Regulatory Reform (Fire Safety) Order 2005 applies to all premises that are 'workplaces' and imposes a duty on the responsible person to comply with its requirements.

Workplace includes any premises or parts of premises, not being domestic premises, used for the purposes of an employer's undertaking and which are made available to an employee as a place of work. |
| 3.1.3 | the provision to be made for the drainage of the building or extension. | | |
| 3.2 | where a building has been erected over a sewer or drain shown on the relative map of public sewers, you will be expected to obtain written approval from: Yorkshire Water Waste Water - Sewerage Development Team, Blackburn Meadows WWTW, Alsing Road, Sheffield, S9 1HX. Telephone: 0114 251 8257 | 9 | Persons who have carried out building work or make a material change of use of building are reminded that permission may be required under the Town and Country Planning Acts. You are advised to consult with the area planning officer if you are in any doubt. |
| 4 | Where the work involved the provision of an unvented hot water storage system, this building notice shall be accompanied by a statement as to: | 10 | For applications within the North York Moors National Park please contact the National Park Officer, The Old Vicarage, Bondgate, Helmsley. Telephone: 01439 770657. |
| 4.1 | the name, make, model and type of hot water storage system installed; | 11 | Further information and advice concerning the Building Regulations can be obtained from North Yorkshire Building Control.

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| 4.2 | the name of the body, if any, which has approved or certified that the system is capable of performing in a way which satisfies the requirements of Part G of Schedule 1 to the Building Regulations 2000; | | |
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